

**Town of Charlton
Saratoga County
Town Board Meeting**

January 14, 2019

The Regular Meeting of the Town Board of the Town of Charlton, Saratoga County, New York was held at the Charlton Town Hall, 758 Charlton Rd, Charlton, NY and called to order by Supervisor Grattidge at 7:30 p.m.

Supervisor Grattidge led the pledge of Allegiance.

Present: Councilman Grasso, Councilman Ranaletto, Councilman Robbins, Supervisor Grattidge, Town Clerk Brenda Mills, Attorney Craig.

Excused: Councilwoman Heritage

APPROVAL OF MINUTES

RESOLUTION #46

Approval of Minutes

Motion by Councilman Ranaletto

Seconded by Councilman Robbins

BE IT RESOLVED that the Town Board has approved the minutes of the Town Board Agenda Meeting Minutes on December 26, 2018.

Vote: All Ayes, No Nays. Grasso Abstained. CARRIED

PRIVILEGE OF THE FLOOR FOR AGENDA ITEMS

No one chose to speak.

ABSTRACT OF CLAIMS

RESOLUTION #47

Approval of Abstract of Claims

Motion by Councilman Grasso

Seconded by Councilman Robbins

BE IT RESOLVED that the Town Board has approved the payment of bills as presented in Abstract No. 101, voucher numbers 1-43 in the amount of \$124,417.32, and Abstract #001, voucher number 1001 in the amount of \$7153.87, and Abstract #002, voucher number 1002 in the amount of \$35,900.00.

Vote: All Ayes, No Nays. CARRIED

TOWN CLERK'S REPORT

The Town Clerk's office took in \$418.50 for the month of December. \$334.50 was paid to the Supervisor, and \$84.00 was paid to other Governmental agencies.

Town Clerk's Annual Report: The Town Clerk's Office took in \$11,186.75 in 2018, of which \$6,887.06 was paid to the Supervisor's Office as revenue. \$3,173.19 was paid to DEC for Hunting and Fishing licenses. 699.00 was paid to NYS Animal Control Population Fund for 615 dog licenses, and \$427.50 was paid to NYS Dept. of Health for 19 marriage licenses. The Town Clerk's office also issued 99 Handicap parking tags, 33 Certificates of Residency, 197 certified copies of Vital Records, 20 Death Certificates and 20 Burial Permits.

RESOLUTION #48

Acceptance of the Town Clerk's Report

Motion by Councilman Grasso

Seconded by Councilman Ranaletto

BE IT RESOLVED that the Town Board has accepted the Town Clerk's reports as read.

Vote: All Ayes, No Nays. **CARRIED**

SUPERVISORS REPORT

For the month of December, I attended 3 Town meetings and 7 County meetings. Some of the highlights of the month:

- Attended normal Town and County meetings
- Attended the Annual Charlton Historical Society Holiday Party

Supervisor Grattidge said that the Town ended 2018 having to use \$107,000.00 of Fund Balance to balance the budget and cover expenses, however, it was less than the Board had budgeted for. The Water Department received insurance money for the generator at the pump house and the money will be encumbered in 2019.

The Supervisor said that the old Charlton police car was put out for auction and a bid of \$2,800 was received for the car. The money will be put towards the cost of the recently purchased new police car.

Supervisor Grattidge confirmed that the Board received the bank reconciliation and financial reports.

(see financial report on next page)

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MONTHLY REPORT OF SUPERVISOR

TO THE TOWN BOARD OF THE TOWN OF CHARLTON :

Pursuant to Section 125 of the Town Law, I hereby render the following detailed statement of all moneys received and disbursed by me during the month of December, 2018:

DATED: January 9, 2019

SUPERVISOR

	Balance 11/30/2018	Increases	Decreases	Balance 12/31/2018
A GENERAL FUND - TOWNWIDE				
CASH - CHECKING	14,833.51	123,002.49	122,125.04	15,710.96
CASH - SAVING	378,133.74	129,083.14	122,125.04	385,091.84
PETTY CASH	500.00	100.00	0.00	600.00
Park Fees Reserve	41,511.05	3.79	0.00	41,514.84
TOTAL	434,978.30	252,189.42	244,250.08	442,917.64
DA HIGHWAY FUND				
CASH - CHECKING	197.25	85,564.21	85,564.21	197.25
CASH - SAVINGS	49,586.62	154,934.10	85,564.21	118,956.51
CASH, SPECIAL RESERVE	15,494.56	1.95	0.00	15,496.51
TOTAL	65,278.43	240,500.26	171,128.42	134,650.27
F WATER #1 FUND				
CASH - CHECKING	33.54	10,537.34	10,537.34	33.54
CASH - SAVINGS	391,703.05	32.61	10,537.34	381,198.32
WATER SERIAL BOND	34,371.20	2.92	0.00	34,374.12
CASH, SPECIAL RESERVES	121,423.71	5.16	0.00	121,428.87
TOTAL	547,531.50	10,578.03	21,074.68	537,034.85
SW WATER #2 FUND				
CASH - CHECKING	0.00	297.70	297.70	0.00
CASH - SAVINGS	26,870.51	2.28	297.70	26,575.09
TOTAL	26,870.51	299.98	595.40	26,575.09
TA TRUST & AGENCY				
CASH - CHECKING	12,127.46	33,553.87	35,122.62	10,558.71
TOTAL	12,127.46	33,553.87	35,122.62	10,558.71
H CAPITAL PROJECTS				
	0.00	0.00	0.00	0.00
TOTAL	0.00	0.00	0.00	0.00
TOTAL ALL FUNDS	1,086,786.20	537,121.56	472,171.20	1,151,736.56

ANNOUNCEMENTS

The Town offices will be closed January 21st for Martin Luther King Day.

The Charlton Fire District #1 will hold a public forum on January 17th at 7pm to discuss the plans for a new building project.

COMMUNICATIONS

The Town has received the forms from Saratoga County Planning Department to sign for the grant that the Town has been awarded for the path at the Gideon Hawley Park. It is a matching grant with a maximum of \$5,000.00.

The Town has received the annual request from the Unified Court System for a copy of the Town Board audit of the Court Finance records as well as a copy of a resolution acknowledging the audit. The Supervisor said that the Town Clerk has audit forms on file and asked the Board to contact her to get the forms and begin working on the Town audits.

Supervisor Grattidge said that the Board met with representatives from NYS Dept. of Transportation last week to begin talks for the bridge replacement on Peaceable Street. The Town has been awarded a \$998,060.00 grant from the NYS Bridge NY program for the Peaceable Street over Tributary of the Mourning Kill replacement. The planning will be done in 2019 and the actual work is planned for the summer of 2020.

DEPARTMENT, COMMITTEE & COUNCILMAN REPORTS

Planning Board – Councilman Grasso said that the Planning Board has no cases to hear this month, so there is no January meeting planned. The annual training conference held by the County Planning Department is coming up on February 6th. He thanked the volunteers that serve the Town on the Charlton Planning Board and the ZBA.

Town of Ballston Library - Mini-Golf will take place on Friday February 22 and Saturday February 23. This event is a fundraiser for the Friends of the Library and welcomes golfers of all ages and abilities! The library is taking part in the Library Moon Walk Program this spring. This program is a joint initiative of the Mohawk Valley, Upper Hudson, and Southern Adirondack Library systems, funded by a grant from the National Network of Libraries of Medicine. It has three objectives: 1) Provide access to authoritative health information to the public through in-person training for information professionals on resources available through the National Network of Libraries of Medicine; 2) Build relationships with local community health organizations to offer programs for the public, and 3) Encourage healthy communities through the Library Moon Walk Challenge. People can self-report exercise on the Library Moon Walk website (<https://librarymoonwalk.sals.edu/>), which tracks our progress to walk to the moon. The website also provides a calendar for library-sponsored health programs throughout the Capital Region. Check our library's calendar for events at the Town of Ballston Community Library. The library will soon be offering notary public services! Support for this service comes from Southern Adirondack Library System's Libraries Mean Business initiative, which receives support from the New York State Library's Adult Literacy Library Services Program. Further details will be announced soon.

Water – The new generator at the pump house is in and should be set up this week.

There was a closing last week for the conservation easement on the Biello farm on Featherbed Lane. Sixty acres of farmland was preserved. Councilman Grasso gave a shout out to the Biellos for their willingness to preserve the farmland.

Zoning – For the month of December, there was 1 Building Permit issued, 1 search completed, \$128.40 in fees collected, 9 CC's were issued with a permit value was \$813,620.00.

Highway – Superintendent Heritage gave the report for the month of December:

1. Plowed and sanded/salted roads
2. Truck maintenance
3. Cut brush /tree limbs
4. Mixed salt/sand
5. Put up Christmas tree in the gazebo
6. Moved leaf pile at the storage facility
7. Cold patched
8. Picked up Christmas trees
9. Picked up downed limbs around town
10. Attended MS4 meeting
11. Attended Highway Superintendents' monthly meeting
12. Finished employees appraisals
13. Had the garage furnaces cleaned

Superintendent Heritage informed the Board that he would like authorization to purchase items from State approved auction sites. Attorney Craig suggested that the Board set maximum pricing. Supervisor Grattidge said that he received a call tonight informing him that the street signs are missing on West Line Road. Superintendent Heritage said he is aware and the signs are on order. He also said that the Highway Department will be picking up Christmas trees for a couple more weeks.

Historian - Marv Livingston said that he has been working on a Charlton database and he has more than 24,000 names in it. The program that he has been using for the past 25 years was supplied by the Mormons, but it is no longer available. He bought a new program called Root Magic, and it has many more functions available. He provided some history on Esther Myers McChesney.

Parks – A new Christmas tree was purchase for the Gideon Hawley gazebo.

Constables – In December, there were 31 patrols, 19 complaints, 8 911 calls, 3 accidents & 5 EMT calls responded to. 2,670 miles were traveled, and 38 tickets were issued (21 issued on Route 67). Annual Report for 2018: There were 367 patrols, 192 complaints, 137 911 calls, 39 accidents & 68 EMT calls responded to. 30,039 miles were traveled, and 608 tickets were issued,

Dog Control – In December, there were 6 calls, 3 expired licenses followed up on, and 2 dogs seized/ returned to owners.

Supervisor Grattidge said that he thought Coffee with the Council was a good meeting and it was good to have dialogue with the residents. There were many topics discussed and good discussion. The Board may set up a sub-committee for residents that want to get involved. He thanked the residents for coming out. Councilman Grasso said of the 24 residents in attendance, 6 were new to Charlton. He thinks that it would be good for the Board to have these meeting with residents at least 2 or 3 times a year.

MOTIONS, RESOLUTIONS, AND AUTHORIZATIONS

RESOLUTION #49

A RESOLUTION FOR BUDGET TRANSFER – GENERAL FUND 2018

Motion by Councilman Grasso

Seconded by Councilman Robbins

Roll Call: Councilman Grasso: Aye, Councilwoman Heritage: Absent, Councilman Ranaletto: Aye, Councilman Robbins: Aye, Supervisor Grattidge: Aye. **CARRIED.**

01/14/2019

Resolution # 49

Resolution for Budget Adjustments/Transfer of Funds

Be it resolved that the Supervisor is authorized to make the following transfers:

For Budget Year 2018, General Fund,

Increase expenditure account, A1420.4, Law-Contractual, by \$5,469.28
Increase expenditure account, A1440.4, Engineer-Contractual, by \$346.25
Increase expenditure account, A3310.4, Traffic Control-Contractual, by \$88.54
Increase expenditure account, A7550.4, Celebrations-Contractual, by \$662.50
Increase expenditure account, A8020.1, Planning-Personal Services, by \$24.40

Decrease expenditure account, A1620.420, Buildings-Heat, by \$6,590.97

Moved by	Councilman Grasso	Voting:	Councilman Grasso	Aye
			Councilwoman Heritage	Absent
Seconded by	Councilman Robbins		Councilman Ranaletto	Aye
			Councilman Robbins	Aye
			Supervisor Grattidge	Aye

I certify that this is a true and exact copy of this original as passed by the Town Board of the Town of Charlton on

Dated: January 14, 2019

Brenda Mills, Town Clerk

RESOLUTION #50
A RESOLUTION FOR BUDGET TRANSFER – HIGHWAY FUND 2018

Motion by Councilman Ranaletto
Seconded by Councilman Grasso

Roll Call: Councilman Grasso: Aye, Councilwoman Heritage: Absent, Councilman Ranaletto: Aye, Councilman Robbins: Aye, Supervisor Grattidge: Aye. **CARRIED.**

01/14/2019

Resolution # 50
Resolution for Budget Adjustments/Transfer of Funds

Be it resolved that the Supervisor is authorized to make the following transfers:

For Budget Year 2018, Highway Fund,

Increase expenditure account, DA5142.1, Snow Removal-Personal, by \$12,772.83
Decrease expenditure account, DA5110.1, Maint. of Roads-Personal, by \$12,772.83

Moved by	Councilman Ranaletto	Voting:	Councilman Grasso	Aye
			Councilwoman Heritage	Absent
Seconded by	Councilman Grasso		Councilman Ranaletto	Aye
			Councilman Robbins	Aye
			Supervisor Grattidge	Aye

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Dated: January 14, 2019

Brenda Mills, Town Clerk

RESOLUTION #51

A RESOLUTION FOR BUDGET TRANSFER – WATER FUND 2018

Motion by Councilman Grasso

Seconded by Councilman Robbins

Roll Call: Councilman Grasso: Aye, Councilwoman Heritage: Absent, Councilman Ranaletto: Aye, Councilman Robbins: Aye, Supervisor Grattidge: Aye. **CARRIED.**

01/14/2019

Resolution # 51

Resolution for Budget Adjustments/Transfer of Funds

Be it resolved that the Supervisor is authorized to make the following transfers:

For Budget Year 2018, Water1 Fund,

Increase expenditure account, F9010.8, State Retirement, by \$3,293.49

Decrease expenditure account, F8320.416, Water Acquisition, by \$3,293.49

Moved by	Councilman Grasso	Voting:	Councilman Grasso	Aye
			Councilwoman Heritage	Absent
Seconded by	Councilman Robbins		Councilman Ranaletto	Aye
			Councilman Robbins	Aye
			Supervisor Grattidge	Aye

I certify that this is a true and exact copy of this original as passed by the Town Board of the Town of Charlton on

Dated: January 14, 2019

Brenda Mills, Town Clerk

RESOLUTION #52

A RESOLUTION FOR BUDGET TRANSFER – WATER FUND 2018

Motion by Councilman Ranaletto

Seconded by Councilman Robbins

Roll Call: Councilman Grasso: Aye, Councilwoman Heritage: Absent, Councilman Ranaletto: Aye, Councilman Robbins: Aye, Supervisor Grattidge: Aye. **CARRIED.**

1/14/19

Resolution # 52

Resolution for Budget Adjustments/Transfer of Funds

Be it resolved that the Supervisor is authorized to make the following transfers:

For Budget Year 2018, Water 1 Fund,

Increase expenditure account, F8320.419, Pump house Repairs, by \$6,440.

Decrease income account, F2680, Insurance Recoveries, by \$6,440.

Moved by	Councilman Ranaletto	Voting:	Councilman Grasso	Aye
			Councilwoman Heritage	Absent
Seconded by	Councilman Robbins		Councilman Ranaletto	Aye
			Councilman Robbins	Aye
			Supervisor Grattidge	Aye

I certify that this is a true and exact copy of this original as passed by the Town Board of the Town of Charlton on

Dated: January 14, 2019

Brenda Mills, Town Clerk

RESOLUTION #53

Authorize use of the Community Center by the Charlton 4-Leaf Clovers 4-H Club

Motion by Councilman Ranaletto
Seconded by Councilman Grasso

BE IT RESOLVED that the Town Board hereby authorizes the use of the Community Center on the evenings as indicated on their application from January 26th through July 13, 2019, by the Charlton 4-Leaf Clovers 4-H Club.

Vote: All Ayes, No Nays. **CARRIED**

RESOLUTION #54

Authorize the Supervisor to attend the Association of Towns Annual Meeting and appoint as Delegate

Motion by Councilman Grasso
Seconded by Councilman Ranaletto

BE IT RESOLVED that the Town Board hereby authorizes Alan Grattidge, Town Supervisor to attend the annual Association of Towns Meeting in February and also hereby appoints Alan Grattidge as the voting delegate for the Town of Charlton.

Vote: All Ayes, No Nays. **CARRIED**

PRIVILEGE OF THE FLOOR

Torben Aabo, resident, thanked the Board for having "Coffee with the Council". He said that Seniors have scheduled a concert on August 13th with the Red Hot Dixie Land Band. He said he has a list of over 100 cell tower providers and Verizon is not on the list, at least not under that name. He wonders if the Town could go to another cell provider to get an antenna installed. He supports a Cell Tower Advisory Board. He has started an online cell petition and has over 70 online signatures with another 30 in writing.

Councilman Grasso stated for the record: The information that the Town was given from the Attorney representing Verizon is that they "may" reopen the application for a cell tower in 2019 and if so that would mean construction in 2020.

RESOLUTION #55

Motion to adjourn the meeting

Motion by Councilman Ranaletto
Seconded by Councilman Robbins

Vote: All Ayes, No Nays. **CARRIED**

The meeting adjourned at 8:29 p.m.

Respectfully submitted,

Brenda Mills
Town Clerk